

MEMORANDUM FOR: Deputy Director (Support)

28 MAY 1956

SUBJECT : Personnel

1. This memorandum is a personnel status report for the Office of Communications, and is for information only.

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25X1A2d2  
2. Attachment A compares the alignment of our personnel strength on 31 July 1955 to the status on 30 March 1956. From this review it can be seen that in the past nine months we have increased the Office's strength by [REDACTED] persons which includes [REDACTED] assigned to the Special Projects, offset by a decrease of 3 in "Regular Activities." The tightness of the situation of our "Regular Activities" is indicated by the fact that while the workload factor for this group increased by 100 man-years, the on-duty strength to meet this added workload decreased by 3 persons below the 31 July 1955 level. Unfortunately, this picture is not complete since the attachment does not reflect: (a) the heavy workload that Project [REDACTED] has placed on the "Regular Activities" staff, and (b) the personnel increases required at stations that are presently over extended.

3. The recent leveling off of requirements for one of the major projects will be a benefit in reducing the number of vacancies which we are obliged to fill. However, this program change is a reduction only from proposed, not current operating levels, and does not release any communications personnel now on duty with this project for assignment to any other activity. I feel that it is important that this fact be understood by operating officials as I have already had requests for reassignment of "the personnel released from that project."

4. As you know we are furnishing the Office of Personnel all the help we can in the program for recruiting the technical people we need. Also, in conjunction with other DD/S elements, we are endeavoring to establish procedures designed to expedite the processing of applicants. I am hopeful that the concentrated efforts of all components will be fruitful. However, even if these efforts are as fruitful as we hope, the effects will not be immediate, as all recruits will have to be thoroughly trained; this takes time. I feel it would be overly optimistic to expect to have available, trained personnel to meet our present known workload prior to July 1957.

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[REDACTED]  
Director of Communications

2 Attachments

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